

# PROJECT PROPOSAL GUIDELINES

## 2017-2018

### STEP 1: First take a look at the project proposal rules

#### I. Objectives and goals:

The Amaris Foundation commits to support **innovative projects** managed by a non-profit organization dedicated to help foster **independence** in various fields of action: healthcare, education, employment, food self-sufficiency... To reach these goals the Amaris Foundation will finance the non-profit organizations selected then elected by members to a fixed amount.

#### II. Rules for a non-profit organization to be selected:

To be selected the project of the non-profit organization needs to:

1. Use **innovative solutions** to help foster **independence**;
2. Respect our rules of Ethics: no discrimination of any kind, no promotion of a political or religious organization;
3. Have a local, concrete and measurable impact.

Then submitting a new non-profit organization to the Amaris Foundation is simple: collect all the information required with the non-profit organisation then complete the form online.

For more details and information, take a look at the [FAQ](#)

Any questions? Any doubts? Don't hesitate to contact us at [foundation@amaris.com](mailto:foundation@amaris.com).

## STEP 2: Collect information required before fulfilling our project proposal

You can find all information required easily on the organization's website of the project you want to propose.

### I. About the organization purpose

You need to know:

- Project name
- Description of the project: *Pitch your project: in a few words introduce the project, try to answer these questions: Who? What? How? Where? Why? For whom? Which costs? To reach which goals?*  
(Characters: min 100, max 500)
- Organisation URL website
- Scope of actions: fields of actions of Amaris Foundation (Education, Employment, Sustainable Development, Disability...)
- What are the impacts / objectives the non-profit organization wants to reach with the Amaris Foundation Grant? What is the organization going to do with this grant?  
*The goals project have to be SMART: Specific (clear and simple), Measurable, Acceptable (by project stakeholders), Realizable and Time-bond.*
- How is the idea innovative? How does the project help to foster independence?
- How do you know this non-profit organization?
- 3 pictures :
  - The organisation's logo : 170 x 127 pixels
  - A project cover picture : 421 x 281 pixels
  - A project banner picture : 516 x 343 pixels

### II. About the organization

You need to know:

- Organization Legal Name
- Organization Contact :
  - Legal representative
  - Phone number
  - Email address
- Identification organization number (no mandatory)
- Country of actions
- Country of the association's head office (where the organization head office is located)

## STEP 3: Propose a project

1. Go on our Propose a project Page on our website :  
<http://www.amaris.com/amarisfoundation>
2. Complete the form
3. Any questions? Refer to the [FAQ](#) or contact us.

## More questions? Any ideas?

Contact us: [foundation@amaris.com](mailto:foundation@amaris.com)